



VETERINARIAN (GENERAL)

Class Code: 0177 - Exam Code: 5FAVM

Type of Examination:	Departmental Open/Statewide
Salary	Range A \$5,097 - \$6,658
	Range B \$5,347 - \$6,970
	Range C \$5,873 - \$7,666
	Range D \$6,457 - \$8,036
Employment Type:	Permanent Full-time
	Permanent Part-time
	Permanent Intermittent
	Limited Term Full-time
	Limited Term Part-time
	Limited Term Intermittent
Exam Type:	Continuous Filing

EQUAL EMPLOYMENT OPPORTUNITY

The State of California is an equal opportunity employer to all, regardless of age, ancestry, color, disability (mental and physical), exercising the right to family care and medical leave, gender, gender expression, gender identity, genetic information, marital status, medical condition, military or veteran status, national origin, political affiliation, race, religious creed, sex (includes pregnancy, childbirth, breastfeeding and related medical conditions), and sexual orientation.

DRUG FREE STATEMENT

It is an objective of the State of California to achieve a drug-free state workplace. Any applicant for State employment will be expected to behave in accordance with this objective because the use of illegal drugs is inconsistent with the law of the State, the rules governing civil service, and the special trust placed in public servants.

WHO CAN APPLY

Applicants who meet the minimum qualifications as stated below. This is a Departmental Open Statewide examination. Applications will not be accepted on a promotional basis. Career credits do not apply.

CONTINUOUS FILING INSTRUCTIONS

The testing office will accept applications continuously and will notify and test applicants as needs warrant. **Testing is considered continuous** as closing dates (cut-off dates) can be set at any time and eligible lists are merged. Applications personally delivered after the closing date will be held over for the next examination. **A candidate may be tested only once during a testing period.** The testing period for this examination is 12 months. The beginning of the testing period is based upon when an individual is placed on the eligible list. **A person may not be examined more than once in a testing period. Therefore, if you have taken this examination within the last 12 months, you are not eligible to apply or compete in this examination.** You must submit a state application (STD. Form 678) to each testing period.

HOW TO APPLY

Submit a Standard State Application (STD. Form 678) **and** Supplemental Application to the address below.

- Standard State Application (STD. Form 678) is available through the internet at <http://jobs.ca.gov/Profile/StateApplication>.
- Supplemental Application is attached below. **Applicants who do not submit a Supplemental Application will be disqualified.**
- All applications must include “to” and “from” dates (month/day/year) and time base.
Applications received without this information may be rejected.
- Resumes **will not** be accepted in lieu of a completed State Application, (STD. Form 678).
- Your signature on your application indicates that you have read, understood, and possess the basic qualifications required. Only applications with original signature will be accepted.

**DO NOT SUBMIT APPLICATIONS TO THE CALIFORNIA
DEPARTMENT OF HUMAN RESOURCES (CalHR).**

WHERE TO APPLY**HAND DELIVER OR MAIL TO:**

California Department of Food and Agriculture
Examination Unit, Attn: Cindy Torres
1220 N Street, Room 242
Sacramento, CA 95814
(916) 403-6581

NOTE: Facsimiles (FAX) or emailed applications will not be accepted under any circumstances.

FINAL CUT-OFF DATE

Applications will be accepted on a continuous basis.

TEST DATE

It is anticipated that the examination will be sometime in October or November 2015.

TESTING METHOD

The testing method used may be one or a combination of the following: **ORAL OR WRITTEN EXAMINATION, EDUCATION & EXPERIENCE OR SUPPLEMENTAL APPLICATION.**

SPECIAL TESTING ARRANGEMENTS

If you have a disability and need special assistance or special testing arrangements, mark the appropriate box in #2 of the application. You will be contacted to make specific arrangements. If you have not been contacted by the time you receive a notice to appear for a test, call the California Department of Food and Agriculture, Examination Unit, at (916) 403-6581.

REQUIRED IDENTIFICATION

NOTE: Applicants are required to bring either a photo identification card or two forms of signed identification to each phase of the examination.

ELIGIBLE LIST INFORMATION

A Departmental "Open" list will be established for the California Department of Food and Agriculture. The names of successful competitors are merged onto the list in order of final scores, regardless of test date. Eligibility expires **12** months after it is established. Competitors must then retake the exam to reestablish eligibility.

REQUIREMENTS FOR ADMITTANCE TO THE EXAMINATION

All applications must meet the education and/or experience requirements as stated on this examination announcement. Your signature on your application indicates that you have read, understood, and possess the basic qualifications required.

MINIMUM QUALIFICATIONS

NOTE: SUBMISSION OF TRANSCRIPTS/DEGREE IS REQUIRED TO VERIFY THE EDUCATION REQUIREMENT. FAILURE TO DO SO MAY RESULT IN A DELAY OF YOUR APPROVAL TO COMPETE IN THE EXAMINATION.

Possession of a valid license issued by the Board of Examiners in Veterinary Medicine for the State of California to practice as a Doctor of Veterinary Medicine.

MINIMUM QUALIFICATIONS CONTINUED

[Applicants who do not possess a valid California license but who are eligible to take the next scheduled State Board Examination (California Practical), or the next scheduled Reciprocity Exam as determined by the Board of Examiners in Veterinary Medicine for the State of California may be appointed, but must secure the required license within 12 months of the date of appointment.] **and**

Education: Graduation with a Doctorate Degree in Veterinary medicine from an institution of recognized standing.

POSITION DESCRIPTION

Positions in the Veterinarian (General) classifications perform pathologic and epidemiologic investigations of zoonotic diseases, epizootic diseases, disease outbreaks, and animal die offs potentially associated with environmental contamination, feed contamination, regulated livestock and poultry diseases, and/or introduction of new or emerging disease that may cause significant losses of wildlife, domestic livestock, and/or domestic poultry, or cause human health threats or severe trade restrictions; research, recommend, implement, and/or maintain measures to prevent spread of zoonotic, epizootic, and/or emerging diseases; plan effective methods of prevention and eradication of such diseases; respond during emergency disease control efforts to any location in California and implement disease control measures; conduct necropsies on wildlife and/or domestic livestock and poultry specimens; conduct physical examination and treatment of live wildlife and/or domestic livestock and poultry; and comply with employee safety policies of the hiring agency up to and including medical evaluations. Incumbents may also conduct research on the effects of petroleum and/or other pollutants and toxicants on wildlife and/or domestic livestock and poultry health; perform surgery; perform laboratory analyses on biological specimens taken from sick, injured, captured, or dead animals; conduct research on pertinent wildlife and/or domestic livestock and poultry health problems; provide veterinary medical support during wildlife capture, testing, drug dispensing, and training and during any large-scale disaster as directed by the Governor; serve as a technical or subject-matter expert; consult with other agencies and institutions involved in related research; write reports and technical publications; and review legislation, regulations and policy, and provide recommendations.

POSITION DESCRIPTION

Under close to general supervision, incumbents at the entry, training, and first working level conduct routine veterinary tests making veterinary inspections. Incumbents perform progressively more difficult and responsible assignments with a minimum of supervision as experience and competence are gained; however, they are not regularly assigned the full range of journey level work, including the more difficult assignments. Incumbents work independently, follow general work instructions and standardized practices, and learn the regulations, laws, philosophy, field procedures, medical management of wildlife and domestic livestock and poultry, surgical or necropsy procedures, epidemiology, diagnosis and disease control, and eradication procedures.

Under general direction, incumbents at the full and advanced journey level exercise a high degree of initiative and independent judgment. Incumbents plan, organize, and coordinate professional veterinary work in the identification, prevention, treatment, control, and eradication of diseases and environmental toxicology problems in wildlife and/or domestic livestock and poultry populations statewide or within a specific geographic area.

Incumbents may act in a lead capacity and provide technical guidance and train lower level professional and sub-professional staff. Incumbents provide technical assistance to regional and division staff and to local veterinarians, and coordinate the activities of contract veterinarians through field visits; evaluate the effectiveness of programs; determine applicability of established procedures for disease prevention, control, and eradication; develop and recommend new practices and procedures; and prepare reports and perform as principal investigator on specific wildlife and/or domestic livestock or poultry investigation projects requiring medical expertise.

EXAMINATION INFORMATION

This examination will consist of a Supplemental Application – weighted 100%.

Competitors who do not return the Supplemental Application will be disqualified.

SUPPLEMENTAL APPLICATION – WEIGHTED 100%

The California Department of Food and Agriculture and the California Department of Human Resources (CalHR) reserves the right to revise the examination plan to better meet the needs of the service if the circumstances under which this examination was planned change. Such revision will be in accordance with civil service laws and rules and all competitors will be notified.

SCOPE OF EXAM AND KNOWLEDGE, SKILLS AND ABILITIES

In addition to evaluating the competitor's relative abilities as demonstrated by quality and breadth of experience, emphasis in the examining interview will be on measuring competitively, relative to job demands, each competitor's:

KNOWLEDGE AND ABILITIES

The following are the general and technical competencies that apply to the Veterinarian (General) specification. Includes both General (knowledge, skills, abilities, and on-the-job behaviors that can be applied across different jobs and organizations) and Technical Competencies (knowledge and technical skills specific to each job that are usually developed through education or professional training) that are required for all classifications within the series specifications.

GENERAL COMPETENCIES

The following general competencies are in the State of California Scientist Rank and File General Competency Model. This Model also provides examples of the successful behaviors associated with each defined competency. These competencies are the basis for a number of personnel management practices including, but not limited to, the development of selection methods, training, individual development plans, and performance management.

1. Maintaining Scientific Expertise: Applies technical expertise to tasks and professional development.
2. Applying Science for California's Benefit and Protection: Analytical thinking, decision making, diagnostic information gathering, forward thinking, and planning and organizing.
3. Displaying Personal and Professional Credibility: Ethics and integrity, initiative, personal credibility, stress management, and thoroughness.
4. Conveying Scientific Information: Oral communication and written communication.
5. Building Collaborative Working Relationships: Flexibility, interpersonal skills, and teamwork.

TECHNICAL COMPETENCIES**Knowledge of:**

1. Animal science;
2. Bacteriology;
3. Biochemistry;
4. Biology including basic concepts of microbiology and virology;
5. Current issues and literature of subject-matter area;
6. Epidemiology;

SCOPE OF EXAM AND KNOWLEDGE, SKILLS AND ABILITIES**TECHNICAL COMPETENCIES CONTINUED****Knowledge of:**

7. Laws, rules, and regulations as related to veterinary programs;
8. Parasitology;
9. Pathology;
10. Pharmacology;
11. Physiology;
12. Public health;
13. Toxicology;
14. Veterinary emergency response;
15. Veterinary medicine;
16. Data Collection, coding, and processing;
17. Immunology and serology;
18. Research methodology, interpretation, and reporting.

SPECIAL PERSONAL CHARACTERISTICS

Willingness to travel and work under difficulties involved in preventing and combating epizootics of wildlife, livestock and poultry diseases.

ADDITIONAL DESIRABLE QUALIFICATIONS

Preference may be given to veterinarians who possess a valid driver license of the appropriate class issued by the Department of Motor Vehicles prior to appointment into a position with this department; a post D.V.M. Master's Degree in Preventative Veterinary Medicine, Public Health, Board Certification in a specialty area of veterinary medicine, or a PhD. in a related field.

EDUCATION AND EXPERIENCE

If conditions warrant, this examination may utilize an evaluation of each competitor's experience and education compared to a standard developed from the class specification. For this reason, it is especially important that each candidate take special care in accurately and completely filling out his or her application. List all experience relevant to the "Requirements for Admittance to the Examination" shown on this announcement, even if that experience goes beyond the seven-year limit printed on the application. Supplementary information will be accepted, but read the "Requirements for Admittance to the Examination" carefully to see what kind of information will be useful to the staff doing the evaluation.

VETERANS' PREFERENCE

Veterans' Preference will be granted for this examination. Effective January 1, 2014, in accordance with Government Codes 18973.1 and 18973.5, whenever any veteran, widow or widower of a veteran, or spouse of a 100 percent-disabled veteran achieves a passing score on an open examination, he or she shall be ranked in the top rank of the resulting eligibility list. This section shall not apply to any veteran who has been dishonorably discharged or released.

CAREER CREDITS

Career Credits **will not** be added to the final score of this examination, because it does not meet the requirements to qualify for Career Credits.

CONTACT INFORMATION

If you have any questions regarding this announcement, please contact:

The California Department of Food and Agriculture, Examination Unit
1220 N Street, Room 242
Sacramento, CA 95814
Attn: Cindy Torres at (916) 403-6581 or cindy.torres@cdfa.ca.gov

GENERAL INFORMATION

For an examination without a written feature it is the candidate's responsibility to contact the California Department of Food and Agriculture Examinations Unit at (916) 403-6581 three (3) weeks after the final filing date if he/she has not received his/her notice.

If you meet the requirements stated on this bulletin, you may take this examination, which is competitive. Possession of the entrance requirements does not assure a place on the eligible list. All candidates who pass will be ranked according to their scores.

General Qualifications: Candidates must possess essential personal qualifications including integrity, initiative, dependability, good judgment, and ability to work cooperatively with others; and a state of health consistent with the ability to perform the assigned duties of the class. If an offer of employment is made, a medical examination may be required. In open examinations, investigation may be made of employment records and personal history and fingerprinting may be required.

Eligible Lists: Eligible lists established by competitive examination, regardless of date, must be used in the following order: ① sub-divisional promotional, ② departmental promotional, ③ multi-departmental promotional, ④ service-wide promotional, ⑤

departmental open, © open. When there are two lists of the same kind, the older must be used first. Eligible lists will expire in from one (1) to four (4) years unless otherwise stated on this bulletin.

Veterans' Preference: Effective January 1, 2014, in accordance with Government Code 18973.1 and 18973.5, Veterans' Preference will be awarded as follows: 1.) Any veteran, widow or widower of a veteran, or spouse of a 100 percent disabled veteran, who achieves a passing score in an entrance examination, shall be ranked in the top rank of the resulting eligibility list. Any veteran who has been dishonorably discharged or released is not eligible for Veterans' Preference. 2.) An entrance examination is defined, under the law, as any open competitive examination. And 3.) Veterans' Preference is not granted once a person achieves permanent civil service status.

Veteran status is verified by the California Department of Human Resources (CalHR). Directions to apply for Veterans' Preference are on the Veterans' Preference Application (Std. Form 1093), which is available at <http://jobs.ca.gov/Job/VeteransInformation>, and the Department of Veterans Affairs.

TDD is Telecommunications Device for the Deaf and is reachable only from phones equipped with a TDD Device

TTY number: 1-800-735-2929

FROM VOICE PHONES: 1-800-735-2922

**CALIFORNIA DEPARTMENT OF FOOD AND AGRICULTURE
SUPPLEMENTAL APPLICATION EXAMINATION FOR
VETERINARIAN (GENERAL)**

The California Department of Food and Agriculture's (CDFA) Veterinarian (General) examination is being given on an Open Statewide Continuous Filing basis. The examination will consist solely on this Supplement Application.

This Supplemental Application is designed to elicit a range of specific information regarding each candidate's knowledge, skills, abilities, and experience to effectively perform the duties relative to the classification. The information you provide will be evaluated using predetermined rating criteria. In order to obtain a position on the eligible list, a minimum rating of 70% must be attained. If successful, your name will be merged onto a list based on your final score. A "631 Location Preference Form" is included in this supplemental application to allow you to select the location(s) in which you are interested in working. You will not be scored on the "631 Location Preference Form".

This Supplemental Application will account for 100% of the weight of your examination for this classification. Therefore, please follow the instructions carefully. Resumes, letters of reference, and other materials will not be evaluated or considered as responses to items in the Supplemental Application.

NOTE: FAILURE TO ACCURATELY AND PROPERLY COMPLETE THIS SUPPLEMENTAL APPLICATION WILL RESULT IN YOUR ELIMINATION FROM THIS EXAMINATION. Candidates who fail to follow the instructions will be eliminated from the examination.

THIS AFFIRMATION MUST BE COMPLETED:

I hereby certify and understand that the information provided by me on this Supplemental Application is true and complete to the best of my knowledge and contains no willful misrepresentation or falsifications. I understand this information may be verified at any time. I also understand that if it is discovered that I have made any false representations, I will be removed from the examination process, removed from the list resulting from this examination, and may not be allowed to compete in future examinations for State employment and I may be subject to prosecution for misdemeanor or felony offenses under California Law. Additionally, State employees may have adverse action taken against them up to and including dismissal.

Your signature (Required): _____ **Date:** _____

Print your name (Required): _____

Your supplemental application will not be scored if you do not provide your name.

Return your completed Supplemental Application AND your completed Standard State Application (Std. Form 678) to the address below:

**California Department of Food and Agriculture
Human Resources Branch
Attn: Cindy Torres
1220 N Street, Room 242
Sacramento, CA 95814**

**VETERINARIAN (GENERAL)
Supplemental Application**

Print your name: _____

PART I

The following questions are job requirements. Please read each question carefully and respond by marking either YES or NO for the following ten (10) questions. If you are not willing or unable to comply with some or all of the following job requirements, it may be grounds for elimination from the examination process. Not providing a response to an item will be considered a "NO" response.

1. Do you possess a valid driver license? YES NO

2. Are you willing to travel using a state vehicle within a geographical area? YES NO

3. Are you willing to travel an extended period of time up to 3 weeks? YES NO

4. Are you willing to travel to work locations and report to a District Office? YES NO

5. Are you willing to work around large animals? YES NO

6. Are you willing to work on all animal species as required in regulatory veterinary medicine? YES NO

7. Are you willing to wear required safety gear? YES NO

8. Are you willing to work outdoors up to 75% of the time? YES NO

9. Are you willing to work in adverse weather conditions such as excessive heat, rain, wind, fog, dust, mud, etc.? YES NO

10. Are you willing and able to perform light to moderate physical work such as walking, standing, sitting, bending, stooping, reaching and lifting up to 15 pounds etc., on a regular basis to perform inspection activities? YES NO

Veterinarian (General) Supplemental Application

PART II

		<i>Knowledge</i>				<i>Experience</i>			
		No Knowledge – I have no knowledge of how to perform this task or what it may entail.	Basic/Limited knowledge- I have some knowledge of how to perform this task, but may require additional instruction to apply my knowledge effectively.	Moderate Knowledge - I possess a sufficient knowledge level that would allow me to perform this task successfully	Extensive Knowledge - I could effectively perform this action under the majority of circumstances or situations encountered; and I could instruct others on specific aspects of this action.	No experience – I have no experience performing this task.	Some Experience – I have less than one year experience performing this task.	Moderate Experience - I have one to four years experience performing this task.	Extensive Experience - I have performed this task four or more years.
INSTRUCTIONS:									
For each item listed below in rows “1 through 38”, place ONE “X” in the <i>Knowledge</i> column which most accurately represents the knowledge you have with the following tasks.									
Also, for each item listed below in rows “1 through 38”, place ONE “X” in the <i>Experience</i> column which most accurately represents the experience you have with the following tasks.									
NOTE: Credit will not be given for items not marked.									
	Investigations and Inspections								
1.	Investigate livestock or poultry disease outbreaks and animal die offs that may cause significant losses of livestock or poultry, public health threats or trade restrictions.								
2.	Develop short and long-range work objectives for activities and operations.								
3.	Evaluate methods to prevent, control or eradicate infectious diseases or toxic events.								
4.	Plan methods to prevent, control or eradicate infectious diseases or toxic events.								
5.	Implement methods to prevent, control or eradicate infectious diseases or toxic events.								
6.	Establish work priorities, scope of assignments and deadlines to ensure objectives are effectively met in a timely manner.								
7.	Obtain and submit appropriate animal or environmental samples to diagnose disease or toxic events.								
8.	Perform field tests on appropriate animal or environmental samples to diagnose disease or toxic events.								

Veterinarian (General) Supplemental Application

		<i>Knowledge</i>				<i>Experience</i>			
		No Knowledge of how to perform this task or what it may entail.	Basic/Limited knowledge- of how to perform this task, but may require additional instruction to apply my knowledge effectively.	Moderate Knowledge - I possess a sufficient knowledge level that would allow me to perform this task successfully	Extensive Knowledge - I could effectively perform this action under the majority of circumstances or situations encountered; and I could instruct others on specific aspects of this action.	No experience – I have no experience performing this task.	Some Experience – I have less than one year experience performing this task.	Moderate Experience - I have one to four years experience performing this task.	Extensive Experience - I have performed this task four or more years.
INSTRUCTIONS: For each item listed below in rows “1 through 38”, place ONE “X” in the <i>Knowledge</i> column which most accurately represents the knowledge you have with the following tasks. Also, for each item listed below in rows “1 through 38”, place ONE “X” in the <i>Experience</i> column which most accurately represents the experience you have with the following tasks. NOTE: Credit will not be given for items not marked.									
9.	Interpret laboratory and diagnostic results to determine the appropriate response.								
10.	Coordinate/interact with other agencies and institutions to prevent, control or eradicate infectious diseases or toxic events.								
11.	Coordinate/interact with private practitioners and producers to prevent, control or eradicate infectious diseases or toxic events.								
12.	Record data to document inspections and investigations using various software programs or regulatory forms.								
13.	Conduct surveillance activities and analyze data to prevent, control or eradicate infectious diseases or toxic events.								
14.	Inspect animals, equipment and facilities for compliance with State and federal laws and regulations as they relate to disease prevention.								
15.	Record inspection observations, condition of premises, processing activities, operational procedures and any corrective actions taken to ensure compliance with programmatic policies and procedures.								
16.	Review premises records for completion and accuracy to ensure compliance with programmatic policies and procedures.								

Veterinarian (General) Supplemental Application

		<i>Knowledge</i>				<i>Experience</i>			
<p>INSTRUCTIONS:</p> <p>For each item listed below in rows “1 through 38”, place ONE “X” in the <i>Knowledge</i> column which most accurately represents the knowledge you have with the following tasks.</p> <p>Also, for each item listed below in rows “1 through 38”, place ONE “X” in the <i>Experience</i> column which most accurately represents the experience you have with the following tasks.</p> <p>NOTE: Credit will not be given for items not marked.</p>		No Knowledge of how to perform this task or what it may entail.	Basic/Limited knowledge- of how to perform this task, but may require additional instruction to apply my knowledge effectively.	Moderate Knowledge - I possess a sufficient knowledge level that would allow me to perform this task successfully	Extensive Knowledge - I could effectively perform this action under the majority of circumstances or situations encountered; and I could instruct others on specific aspects of this action.	No experience – I have no experience performing this task.	Some Experience – I have less than one year experience performing this task.	Moderate Experience - I have one to four years experience performing this task.	Extensive Experience - I have performed this task four or more years.
17	Determine the appropriate disposition and handling of dead, diseased or exposed livestock and poultry and animal products to prevent the spread of disease or toxic events.								
18.	Observe livestock and poultry at concentration points to assess for signs of disease and compliance with animal identification and movement requirements to prevent spread of disease and ensure animal disease traceability.								
Emergency Response									
19.	Participate in response to statewide animal emergencies (e.g., animal disease incidents, toxic events, natural disasters) to protect animal health, public health and food safety.								
20.	Develop and recommend practices and procedures for responding to emergency animal disease and toxic events.								
21.	Euthanize livestock and poultry to diagnose, control and eradicate disease or as required in an animal care event.								

Veterinarian (General) Supplemental Application

		<i>Knowledge</i>				<i>Experience</i>			
INSTRUCTIONS:		No Knowledge of how to perform this task or what it may entail.	Basic/Limited knowledge- of how to perform this task, but may require additional instruction to apply my knowledge effectively.	Moderate Knowledge - I possess a sufficient knowledge level that would allow me to perform this task successfully	Extensive Knowledge - I could effectively perform this action under the majority of circumstances or situations encountered; and I could instruct others on specific aspects of this action.	No experience – I have no experience performing this task.	Some Experience – I have less than one year experience performing this task.	Moderate Experience - I have one to four years experience performing this task.	Extensive Experience - I have performed this task four or more years.
For each item listed below in rows “1 through 38”, place ONE “X” in the <i>Knowledge</i> column which most accurately represents the knowledge you have with the following tasks. Also, for each item listed below in rows “1 through 38”, place ONE “X” in the <i>Experience</i> column which most accurately represents the experience you have with the following tasks.									
NOTE: Credit will not be given for items not marked.									
	Veterinary Medicine								
22.	Perform medical, surgical and diagnostic procedures utilizing surgical skills and knowledge, medical instruments and other equipment to diagnose, treat or prevent disease in livestock and poultry.								
23.	Monitor and evaluate regulatory treatments or procedures provided by private practitioners to livestock and poultry to ensure compliance with approved regulatory protocols.								
24.	Apply restraint measures (e.g., chemical, physical) to animals to ensure safe handling and employee safety.								
25.	Implement biosecurity measures to prevent introduction or to control and eradicate disease.								
	Leadership								
26.	Oversee Staff in the performance of veterinary work and compliance activities.								
27.	Provide technical/professional guidance to staff to ensure department mission and goals are met.								

Veterinarian (General) Supplemental Application

		<i>Knowledge</i>				<i>Experience</i>			
INSTRUCTIONS:		No Knowledge of how to perform this task or what it may entail.	Basic/Limited knowledge- of how to perform this task, but may require additional instruction to apply my knowledge effectively.	Moderate Knowledge - I possess a sufficient knowledge level that would allow me to perform this task successfully	Extensive Knowledge - I could effectively perform this action under the majority of circumstances or situations encountered; and I could instruct others on specific aspects of this action.	No experience – I have no experience performing this task.	Some Experience – I have less than one year experience performing this task.	Moderate Experience - I have one to four years experience performing this task.	Extensive Experience - I have performed this task four or more years.
<p>For each item listed below in rows “1 through 38”, place ONE “X” in the <i>Knowledge</i> column which most accurately represents the knowledge you have with the following tasks.</p> <p>Also, for each item listed below in rows “1 through 38”, place ONE “X” in the <i>Experience</i> column which most accurately represents the experience you have with the following tasks.</p> <p>NOTE: Credit will not be given for items not marked.</p>									
28.	Delegate and assign work to staff based on functional areas, workload levels and individual expertise and skill to accomplish objectives.								
29.	Prioritize and address problems or issues related to work projects and assignments.								
Written Communication									
30.	Write letters, memos and other correspondence using word processing and/or other software for the purpose of communicating and disseminating information.								
31.	Write case reports and/or research reports for publication and dissemination.								
32.	Document and appropriately file investigations, case histories and medical records to report health status and medical conditions of livestock and poultry.								
33.	Prepare project and/or executive summaries and other complex documents using word processing and other software (e.g., Word, PowerPoint, Excel).								
34.	Review research articles and other documents to identify information useful to current or future programs/activities.								

Veterinarian (General) Supplemental Application

<p>INSTRUCTIONS:</p> <p>For each item listed below in rows “1 through 38”, place ONE “X” in the <i>Knowledge</i> column which most accurately represents the knowledge you have with the following tasks.</p> <p>Also, for each item listed below in rows “1 through 38”, place ONE “X” in the <i>Experience</i> column which most accurately represents the experience you have with the following tasks.</p> <p>NOTE: Credit will not be given for items not marked.</p>		No Knowledge of how to perform this task or what it may entail.	Basic/Limited knowledge - of how to perform this task, but may require additional instruction to apply my knowledge effectively.	Moderate Knowledge - I possess a sufficient knowledge level that would allow me to perform this task successfully	Extensive Knowledge - I could effectively perform this action under the majority of circumstances or situations encountered; and I could instruct others on specific aspects of this action.	No experience – I have no experience performing this task.	Some Experience – I have less than one year experience performing this task.	Moderate Experience - I have one to four years experience performing this task.	Extensive Experience - I have performed this task four or more years.
	Oral Communication and Interpersonal Tasks								
35.	Conduct education and outreach with a broad range of stakeholders (e.g., veterinarians, students, industry partners, 4-H, FFA) and other interested parties to raise awareness of relevant animal health issues.								
36.	Discuss inspection results with stakeholders and recommend any necessary corrective actions.								
37.	Participate in training (e.g., accreditation modules, program disease testing, emergency response) with industry partners to develop awareness of animal health issues and maintain knowledge, techniques, skills and certification.								
38.	Work cooperatively with premises personnel, investigators, inspectors and various other regulatory entities.								

(631 LOCATION PREFERENCE FORM)

Please check the location(s) where you will accept employment.

Sacramento Headquarters (3400)

Sacramento

Redding District Office (4500)

Butte	Colusa	Del Norte
Glenn	Humboldt	Lake
Lassen	Mendocino	Modoc
Napa	Nevada	Placer
Plumas	Shasta	Sierra
Siskiyou	Sutter	Sonoma
Tehama	Trinity	Yolo
Yuba		

Modesto District Office (5000)

Alameda	Alpine	Amador
Calaveras	Contra Costa	El Dorado
Mariposa	Merced	Marin
Sacramento	San Francisco	San Joaquin
San Mateo	Santa Clara	Santa Cruz
Solano	Stanislaus	Tuolumne

Tulare District Office (5400)

Fresno	Inyo	Kern
Kings	Madera	Mono
Monterey	San Benito	San Luis Obispo
Santa Barbara	Tulare	

Ontario District Office (3600)

Imperial	Los Angeles	Orange
Riverside	San Bernardino	San Diego
Ventura		

Tenure and Time Base

- Permanent Full-Time ONLY (D)
- Will work any tenure (permanent, temporary) or timebase (full time, part time, intermittent) (A)

PRINT YOUR NAME

SIGNATURE